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The following documents are required for enrollment:

- **Enrollment Application**
- Immunization Certificate (form 3231)
- Birth Certificate

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- Social Security Card
- Parent or Guardian Id.

Ms. Niecy's Learning Center Enrollment Form

Page 1 of 3

Entrance Date	Configuration of the configura
Child's Name	Witindrawai Date
Home Address (Street)	Sex_AgeDate of birth
City	Sex_AgeDate of birth
Home Phone Number Father's Name	State Zip
Father's Name	
Father's Home Address Ge Hea	Home Phone Number
Čity	Home Phone Number_ nt from child's) Street_ State
Father's Place of Employment	State Work Phone
Employer's Street Address	Work Phone
Mother's Name	Work Phone
Mother's Home Address (if differen	of from skilds a control of the cont
Mother's Place of Runlamore	State . Zip
Employer's Street Address	Work Phone #_
Child's Living Arrangements: (chec	k one) () Both Parents () Mother () Father () Other
he child may be released to the new	on(s) signing this agreement or to the following:
Name	
Telephone Number	(Circl-Cir-Quo-Zi)
Relationship to Perent(s) or Guardier Other identifying information (if any	Relationship to child
Name	
Telephone Number Relationship to Parent(s) or Guardian Other identifying information (if any)	Address (Amace) Relationship to child .

Mana	cy when parent or guardian cannot be reached:
	Telephone Number
Name	Telephone Number
	Telephone Number
Name of Public or Private School child at	wends, if any:
Child's doctor or clinic name	as the same of the
Doctor/clinic phone #	
My child has the following special needs_	
The following special accommodation to	
My child is correctly on madical to	
My child is currently on medication(s) pre existing illness, allergies, or health concer	scribed for long-term continuous use and/or has the following pre-
My child is currently on medication(s) pre existing illness, allergies, or health concern EMERGENCY MEDICAL AL Should (child's name)	scribed for long-term continuous use and/or has the following pre- ins: THORIZATION
My child is currently on medication(s) pre existing illness, allergies, or health concern EMERGENCY MEDICAL AL Should (child's name)	scribed for long-term continuous use and/or has the following pre- ins: THORIZATION Date of birth
My child is currently on medication(s) prescripting illness, allergies, or health concentrations illness, while in the care and the facility is unable to content the care	scribed for long-term continuous use and/or has the following pre- ns: THORIZATION
My child is currently on medication(s) preexisting illness, allergies, or health concernance of the concernance of the concernance of the care of the facility is unable to contact me (using the care for the child as may be necessary.	scribed for long-term continuous use and/or has the following pre- ins: THORIZATION Date of birth
My child is currently on medication(s) preexisting illness, allergies, or health concerned by the concerned by the concerned by the concerned by the context of the care and the facility is unable to contact me (using the care for the child as may be necessary. Parent/Guardian:	scribed for long-term continuous use and/or has the following pre- ns: THORIZATION
My child is currently on medication(s) prescripting illness, allergies, or health concerning the second surface of the concerning the concerning the concerning the concerning the care and the facility is unable to content the care and the facility is unable to content the care	scribed for long-term continuous use and/or has the following pre- ns:

Parental Agreements with Child Care Facility

(Name	of Facility)	agrees to provide child (ane for
(Name of Child)	On_		
from _	(Days of Week)	A.M. to	
(Month)	10		
(varoritii)	(Mont	1)	
My child will nerticines :			
her their chairmant II	n the following meal plan (ci	rele applicable meals and a	maniraho
		EST-CONTEST	
	M	forning Snack	
		Lunch	
	Af	ternoon Snack	
	E	vening Snack	
	R	Dinner edtime Snack	
Day Francisco Communication of the communication of		asserted Stratck	
child name of soliton is di	ispensed to my child. I will r	movide a misse and	
will be in the crisical	prescription number: if any:	dotages: date and time of	ion, which includes: date; name of lay medication is to be given. Medicir
or and or Street Course	prescription number: if any: niner with my child's name m	arked on it.	lay medication is to be given. Medicir
My child will not be allowed	.1.		
erent (s), or facility re-	a to enter or leave the facilit	y without being escorted to	y the parent(s), peason authorized by
And a comment becaute	met.	9 1000000	, me parent(s), person authorized by
acknowledge it is my near	oneibility to be a second		ny significant changes as they occur.
.g., telephone numbers, we	Jik location emerges and	records current to reflect a	by significant changes as they come
nd immunization records.	etc.	acts. child's physician. chil	ny significant changes as they occur. d's health status, infant feeding plans
he facility agrees to keep r	Me informed of any incidents	1 des als 191	
ic which include my child	i.	. Michaelle illnesses, injuri	es, adverse reactions to medications,
he_			
AND COMPANY OF A CO.	agrees to obta	in written authorization si	m me before my child participates in
lat is more than two (2) &-	trips, special activities away	from the facility and water	un me before my child participates in r-related activities occurring in water
15 111016 (11011 (140 (Z) 188	er deep.	A common A complete	- related activities occurring in water
authorize the child care fac	oility to obtain emergency me		
	and the country of the country inch	xucal care for my child wh	en I am not available
have received a copy and a	gree to abide by the policies	and anne & a	
Semo - 877 - 101	Service Servic	sum baccomies tot	
Name of Facility)			
and the same of th			
disided that the facility	will advise me of my child's	I Timore and increase a	
anvictual practices concerni	ing my child's special needs.	I also understood spot	ng to my child's care as well as any participation is encouraged in facility
ar arass.		a many manufactured man man	participation is encouraged in facility
igned:			
arent/Guardian)		Date:	
gned: acility Administrator/Perso			

DATE:	SPARTELINE	TORY		
NAME: NAME OF CHILDS DOCTOR	Date of Birth:			
WHAT WAS THE LENGTH O	Birth Hist Of This Pregnancy Ilems with this Pregnance			
ip yes please Explain	WITH THIS PREGNANCE	CY? YES	NOMONTHS	
DID Your Baby Receive Type of Delivery, Birth Weight:	OXYGEN AT BIRTHY YES	NO_NO_		
	PAST MEDICAL PLANT AF	HSTORY		
NO KNOWN DISE	SE DONDI BA	FEI IO TOUR CH	ILD)	
CHRONIC COLDS SICKLE CELL DISI ORTHOPEDIC PRO	MARK ON THE ATTENDED		Anemia Bar infections	
intestinal para measels	SITES		Heat Bumps Mups Tongsilitis	
SPEECH PROBLET 40 40 A	' Disease disorder I infections or disease Te of Last Check UP) IS (Date of Last Check UP)		severb injury High fevers Chicken Pox Vision Problem	
	ALLERGE		OTHERS (PLEASE)	s BXPLAIN)
	(PLEASE CHECK ALL T	e Hat applies		
MILK OR N ENVIROMI	MILK PRODUCTS ENTAL COMTAMINANTS		_FOODS (LIST) _DRUGS (LIST)	
RESCRIPTIONS	CUPRENT MEDIC	Atons	= 110 20 (0101)	
OVER THE COUNTERS				
	EOSPITALISATION AND I	AR AUGUSTA		
ias your child been ho F yes please explain	PPITALIZED SINCE BIRTHY	ES	NO	
ire your child's immun 90 you have a copy of t	izations up —to-date? Yes He immunization record	NO NO		
			NO	
PARE	FAMILY MEDICAL	TETO PAY		
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Bart Disease, High Bloc Vabetes ICLE CELL DISESA/TRAIT/E BATUBERCOLOSIS	DD PRESSURE DISEASE	Marie Company -		S
IEPITITUS			GP 8	§ §
ezures/immundificianc /ental retardation/bir	y disorder/diseases Th defects	20		

Ms. Niecy's Home Away from Home Learning Center INC.

PHOTOGRAPH/VIDEOTAPE RELEASE

I hereby grant permission for Ms. Niecy's Learning Center to record the and appearance of my child	participation by photograph
and/or videotape in connection with daily activities for the purposes of reprogress of children and the program. All information will remain on the will not be shared with any parties.	eporting the
This release shall remain binding upon all successors in interest and perepresentatives of the parties, to the extent permitted by law.	rsonal
SIGNATURE (Parent/Guardian)	
DATE	

Ms. Niecy's Home Away From Learning Center Inc.

1		amplement and a second
	int for that week unless	understand that if my child is enrolled at Ms. Niecy or the weekly parent fees even if my child (ren) does referred if my child (ren) is out the entire week I am responsibe my child (ren) has been enroll for 6 months and he o
that 68 68 99	unun	derstand that if my child (ren) receive GA CAPS program
and an colo will	not pay any fees unless my	derstand that it my child (ren) receive GA CAPS program child (ren) attends 3 or more days a week.
		understand that I will be held responsible for the
entire palance if	GA CAPS does not pay.	
Signature (Paren	t or Legal Guardian)	Date
		Date
Signature Directo	or .	

Ms. Niecy's Learning Center

Vehicle Emergency Medical Information

Child's Name	Date of Birth
Home Phone	Work Phone
Mother's Name	
Home Phone	Work Phone
	acy and parents cannot be resched:
Name	Phone
Child's Doctor	Phone
Medical facility the center use	Children's at Hughes Spalding
	I Jr. Drive SE Atlanta; GA 30303-3032
Child's special needs and cond	ditions
In the event of an emergency	involving my child, and if
	Name of Facility
cannot get in touch with me, I	hereby authorize any needed emergency medical care. I further for all medical expenses incu red during the treatment of my
Child's Name	
Signature (Parent/Guardian)	
Witness By	Date

Transportation Agreement

This is to certify that I give					
	Name of Facility				
Permission to transport my child					
Paragonia and Child	Name of Child				
	amie of Cuild				
from Pickup Location	at	(am/pm)			
rickup Location		(and pill)			
to					
Delivery Location	at	(am/pm),			
My child will be transported from					
My child will be transported from	at	(am/pm)			
Delivery Location	Was a second	(am/pm)			
on the following days:					
M	onday				
To					
W	ednesday				
TI	ursday				
Fr	iday				
is aut	norized to receive my child. In	the ename the second of			
Name of Authorized Person	Carrier Has	me event the authorize			
person is not present to receive my chil	d, the following procedures are	to be followed:			
The	is approximately	miles from the center			
n the event that my child is not to be tra	promoded - 120 to				
and to be by	misported as outlined above, I a	gree to notify the			
Facility	•				
\$					
ignature (Parent/Guardian)		Date			





Dear Parent/Guardians

This letter is intended for parents or guardians of children enrolled in a child care center.

MS.NIECYS

offers healthy meals to all enrolled children as part of our participation in the U.S. Department of Agriculture's (USDA) Child and Aduk Care Food Program (CACFP). The CACFP provides reimbursements for healthy meals and snacks served to children enrolled in child care. Please help us comply with the requirements of the CACFP by completing the attached Meal Benefit Income Eligibility Form. In addition, by filling out this form, we will be able to determine the rate for reimbursement our center will receive for feeding your child. This form will be filed and treated as confidential information.

Quality Care for Children (QCC) is an administrative sponsor for CACFF. QCC will help ensure our program operates and compiles with USDA standards. For more information about QCC, go to www.qualitycareforchildran.org.

Frequently Asked Questions



- 1. Do I need to fill out a Meal Benefit Form for each of my children in day care? You may complete and submit one <u>CACEP Meal Benefit Income Eligibility Form for all children annolled in child care in your household only if the children in child care are enrolled in the same center. We cannot approve a form that is not complete, so be sure to read the instructions carefully and fill out all required information. Return the completed form to the main office of the child care center. The center director will return the completed form to QCC for processing.</u>
- 2. Who can get free meals without providing income information? Children in households getting Supplemental Nutrition Assistance Program (SNAP) (formerly Food Stampe), Temporary Assistance for Needy Families (TANF), or Food Distribution Program on Indian Reservations (FDPIR) benefits can get free meals. Foster children and children enrolled in Head Start are also eligible for free meals. Children in households participating in WIC may be eligible for free meals.
- 3. Who can get reduced price meals? Your children can get low cost made if your household income is within the reduced price limits on the Federal income Chart, shown on this application. Children in households participating in WIC may be eligible for reduced price meals.
- 4. May I fill out a form if someone in my household is not a U.S. citizen? Yes. You or your children do not have to be U.S. citizens to qualify for meal benefits offered at the child care center.
- 5. Who should I include as members of my household? You must include everyone in your household (such as grandparents, other relatives, or friends who live with you) who shares income and expenses. You must include yourself and all children who live with you. You also may include foster children who live with you.
- 6. How do I report income information and changes in employment status? The income you report must be the total gross income listed by source for each household member received last month. If last month's income does

not accurately reflect your circumstances, you may provide a projection of your monthly income. If no significant change has occurred, you may use last month's income as a basis to make this projection. If your household's income is equal to or less than the amounts indicated for your household's size on the attached income Chart, the center will receive a higher level of reimbursement. Once properly approved for free or reduced price benefits, whether through income or by providing a current SNAP, TANF, FDPIR case number, you will remain eligible for those benefits for 12 months. You should notify us, however, if you or someone in your household becomes unemployed and the loss of income causes your household income to be within the eligibility standards.

- 7. What if my income is not always the same? List the amount that you normally get. For example, if you normally get \$1000 each month, but you missed some work last month and only get \$900, put down that you get \$1000 per month. If you normally get overtime, include it, but not if you only get it sometimes.
- 8. What if I have foster children? Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income. Households may include foster children on the Meal Benefit Form, but are not required to include payments received for the foster child as income. Households wishing to apply for such benefits for foster children should follow the instructions included with this form.
- 9. We are in the military, do we include our housing and supplemental allowances as income? If your housing is part of the Military Housing Privatization Initiative and you receive the Family Subsistence Supplemental Allowance, do not include these allowances as income. Also, in regard to deployed service members, only that portion of a deployed service member's income made available by them or on their behalf to the household will be counted as income to the household. Combat Pay, including Deployment Extension Incentive Pay (DEIP) is also excluded and will not be counted as income to the household. All other allowances must be included in your gross income.
- 10. (Pricing program only) Will the information I give be verified? Maybe. We may ask you to send written proof to verify the information you submitted on the form. What if I disagree with the decision about the information I complete on this form? You should talk to a representative at Quality Care for Children.

In the operation of child feeding programs, no person will be discriminated against because of race, color, national origin, sex, age or disability.

Questions or Comments

Call QCC at 404-479-4255 or 404-479-4253. Monday through Friday. 8:30 am - 5:00 pm

Sincerely.

Reynaldo Green

Vice President, Health and Nutrition — Child Care Food Program

In the operation of the CACFP, no person will be discriminated against because of race, color, national origin, sex, age or disability.

2751 Buford Highway NE • Suite 500 • Atlanta, GA 30324 Main: 404-479-4200 Fax: 404-941-2939 www.qualitycaraforchildren.org

MEAL BENEFIT INCOME ELIGIBILITY FORM

Name of Child Care Center

(Example) Jano Sinch 1. 2. 3. 4. 5. 6. 7.	Puto of Colomb	Feed demp, 1/44, or FPFING or Chart ID number for philities Medicald case number for Adult Medicald case number for Adult	cao rumbor, Acederic U goby, All the above, et 8 s. Nete: see men uniq s	FLI (AU) El or Er	Hond Start participant	Feder child
(Example) Jano Since 1.	Colomb Colomb	er Client ID number for phildren Medicald case number for Adua No insura.	only. All the above, or 8 a. Note: De mor usus n	all (AU) Bl or Br	Hond Start participant	Feder child
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SHARING INFORMATION WITH MEDICAID/SCHIP

Name of Child Care Center: MS_MICCY'S

Dear Parent/Guardian:

If your children qualify for free or reduced price meals, they may also be able to get free or low cost health insurance through Medicaid or the State Children's Health Insurance Program (SCHIP). Children with health insurance are more likely to get regular health care and are less likely to become sick.

Because health insurance is so important to children's well-being the law allows us to tell Medicald and SCHIP that your children are eligible for free or reduced price meals, unless you tell us not to. Medicald and SCHIP only use the information to identify children who may be eligible for their programs. Program officials may contact you to offer to enroll your children in this health insurance program. Filing out the CACFP Meal Benefit income Eligibility Forms does not automatically enroll your children in health insurance.

If you do not want us to share your information with Medicald or SCHIP, fill out the form below and send it with your income Eighbility Form to: Quality Care for Children, Child Care Food Program, 2751 Buford Highway NE, Suite 500, Atlanta, GA 30324 right away. (Sending in this form will not change whether your children get free or reduced price meals.).

Not I DO NOT want information from my CACFP Meal Benefit Income Eligibility Form shared a Medicaid of the State Children's Health Insurance Program.	with
If you checked no, fill out the form balow.	
Child's Name:	
Signature of Parend/Guardian:	
Today's Date:	
Print Your Name:	
Address:	

For more information, you may call Quality Care for Children at 404-479-4255 or 404-479-4253. If you wish to apply for these benefits through Medicaid or SCHIP, contact your local county DFCS office.

INFANT AFFIDAYIT (MANDATORY FOR ALL INFANTS IN CARE)

In CACFP, programs <u>must offer</u> a USDA approved "ready-to-feed" commercially prepared iron-fortified milk-based infant formula to infants in their care. DECAL only permits these types of commercially prepared, "ready-to-feed" formula.

	Service of the control of the contro
lame of Sponsor: Quality Care for Childre	
according to USDA regulations, as an institutus offer to provide meals to all infants enro	ution participating in the Child and Adult Care Food Program, I olled for care in my center/facility.
MS.NIECY'S nants enrolled for care in my fadity:	(name of center), will provide the following to
•	(name of milk-based iron-fortified formula) and
	(name of iron-fortified infant cereal)
Please check one of the following optic I would like the provider/center to provider to pro	ons and sign this form: provide the milk-based iron fortified infant formula and iron- o my infant and I will provide clean, sanitized and labeled bottles
daily. I will provide the following for my in	nfant on a daily basis:
•	(name of milk-based iron-fortified formula) and
•	(name of iron-fortified infant cereal)
Parent/Guardian Signature	Date

[&]quot;Any parent requesting any formula other than a USDA approved mills-based or say-based iron fortified formula be provided to their inlant or any parent who provides any formula other than a USDA approved mile-based or say-based iron-fortified formula for their inlant must provide a decisor's noise indicating the required use of the formula. If a parent elects to have the center or day care home provider supply made to their inlant, the inlant will be fed asserting to its individual faciling plan that is provided by the parent or gearthen eitheugh the center or day care home provider may only chim reinforcement for no more than breaklet, lunch or suppor, and a made.

Recture this forms to the smalle office of the child care compar. Page 3 (inflants only)

These are the income scales used by the United States Department of Agriculture to determine eligibility for reimbursement in the Child and Adult Care Food Program. Incomes at or below this scale are eligible for reimbursement from <u>July 1, 2017 to June 30, 2018.</u>

INCOME ELIGIBILITY GUIDELINES

	Redited	d Price Meals	- 185%	The Pro	us Meals = 13	6
Household Size	Annual Incomo	Monthly Income	Westly Income	Annual Income	Monthly	Weelly
	22,311	1,860	430	15,678	1,307	302
2	30,044	2,504	578	21,112	1,760	406
3	37,777	3,149	727	26,546	2,213	511
4	45,510	3,793	876	31,980	2,665	615
5	53,243	4,437	1,024	37,414	3,118	720
6	60,976	5,082	1,173	42,848	3,571	824
7	68,709	5,726	1,322	48,282	4,024	929
8	76,442	6,371	1,471	53,716	4,477	1,033
For each additional family member, add:	+7,733	+645	+149	+5,434	+453	+105

Privacy Act Statement: The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the social security of the adult household member who signs the application. The social security number is not required when you apply on behalf of a foster child or you list a Food Stamp, Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Receivations (FDPIR) case number for your child or other (FDPIR) Identifier or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meak, and for administration and enforcement of the Program.

Non-discrimination Statement: in accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, he Agencies, offices, and employees, and institutions participating in or administring USDA programs are prohibited from discriminating based on race, polor, national origin, ear, dischilly, age, or reprised or retailables for prior civil rights activity in any program or activity conducted or funds by USDA. Persons triff dischillines who require discrimination for program information (e.g. Braile, large print, authorize, american Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits, individuals who are deaf, hard of hearing or have appeared discrimination may contact USDA through the Federal Relay Service at (800) 577-9359. Additionally, program individuals who are deaf, hard of hearing or have imaginges other than English. To the a program completed of discrimination, complete the USDA Program Discrimination Complete to made available in online at: https://www.acture.gov/completed.niting_cust.html, and et any USDA office, or write a letter addressed to USDA and provide in the latter of Agriculture

(1) mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Otal Flights

1400 Independence Assistant Secretary for Otal Flights

1400 Independence Assistant Secretary provider.

This institution is an equal apportunity provider.

This inelitation is an equal opportunity provider.

WIC

A Special Food and Nutrition Education Program for Women, Infants and Children

Who is Eligible?

- A pregnant woman
- Breastfeeding woman
- A woman who recently been pregnant
- An infant or a child less than 5 years old

Services Provided:

- Nutritious foods
- Nutrition counseling
- Healthcare referral

To be eligible, you must also:

- Have a low or moderate income AND
- Have a special need that can be helped by WIC foods and nutrition counseling

Approved WIC Foods:

Milk, cheese, cereals, peanut butter, fruit or vegetables juices, dry beans or peas, iron fortified formula

You do not have to be on public assistance to apply.

Call your local health department for more information.

Georgia WIC Program

State WIC Office
Division of Public Health
Georgia Department of Human Services
Two Peachtree Street, NW
10th floor
Atlanta, GA 30303
Telephone: 1-800-228-9173
http://wic.ga.gov

(Effective from July 1, 2017 to June 30, 2018)

Household	Annual		sed Price Me	'm? = 1822	
Size	Incomo	Monthly	Two per Month	Bury Theo Wasts	Weekly
1	22,311	1,860	-930	859	Income 430
2	30,044	2,504	1,252	1,156	.578
3	37,777	3,149	1,575	1,453	.727
4	45,510	3,793	1,597	1,751	876
5	53,243	4,437	2,219	2.048	1,024
6	60,976	5,082	2,541	2,346	1,024
7	68,709	5,726	2,863	2,643	1,322
8	76,442	6,371	3,186	2,941	
For each additional family member, add:	+7,733	+645	+323	+298	+149

Building for the Future

This day care facility participates in the child and Adult Care Food Program (CACFF), a federal program that provides healthy meals and snacks to enrolled participants receiving care.

Providers receive monetary reimbursement for serving nutritious meals that meet the USDA requirements. The program plays a vital role in improving the quality of day care and malding it more affordable for low-income families.

CACFP homes and centers follow meal requirements established by USDA.

Brankfisse Milk	Lunch or Suppor	Snack (Two of the four stamps)
Fruit or vegetables Grains or bread	Meat or meat alternate	Milk Meat or meat alternate Fruit or wastables

Participating Facilities

- Child Care Centers: Licensed or approved public or private nonprofit child care centers, Head Start programs, and for-profit centers
- Adult Care Centers: Public or private nonprofit and for-profits centers
- Family Day Care Programs: Licensed or approved private child care homes
- Afterschool Care Programs: Centers in low-income areas provide free snacks to schoolage children and youth
- Emergency/Homeless Shelters: Shelters that provide residential and food services to homeless children. Shelters are the only residential programs that may participate.

Bigibility

State agencies reimburse facilities that offer non-residential day care to the following:

- Children age 12 and under;
- Migrant children age 15 and younger
- Youths through age 18 in afterschool care programs in needy areas;
- o Chronically impaired disabled adult 18 years of age or older; or
- Persons 60 years of age or older in a group setting outside their home

Contact Information

This center participates on the CACFP under the sponsoring organization listed below. The CACFP is administered in every state and in Georgia by the agency listed below. Contact one of the following for questions about the CACFP.

Sponsoring Organization: Quality Care for Children 275 | Buford Highway NE, Suite 500 Atlanta, GA 30324 404:479-4251 Manual inentional displan

Bright from the Start: Georgia Department of Early Care and Learning Mutrition Services 2 Martin Luther King Jr. Drive, SE Atlanta, GA 30334 404-656-5987 was a lead was

This institution is an equal opportunity provider.